

You and your family are living in rented accommodation in an English speaking country. You are not satisfied with the condition of some of the furniture.

Write a letter to your landlord. In your letter

-Introduce yourself

-explain what is wrong with the furniture

-say what action you would like the landlord to take

Dear Mr Brown,

I am writing to express my dissatisfaction regarding the dining table you have provided us at our property.

As you know, we have recently moved to 8 ~~argyle~~ Argyle Terrace, ~~klemzig~~ Klemzig, and we have rented this property as a furnished house.

We have recently faced difficulty using the ~~dinning~~ dining table with its four chairs. ~~You know the dinning table is a useful furniture for us since we have our breakfast and dinner on that. I also use it as a desk for doing my university's homework.~~ Yesterday, we found out that the table is not stable and we ~~realise~~ realised that there is something wrong with one of its column legs. Furthermore, one of the ~~table's~~ its chair chairs is also broken, and it is not usable at all.

~~You are well aware that the dining table is a frequently used piece of furniture for us since we have our breakfast and dinner there. I also use it as a desk for doing my university's homework.~~ Therefore, I would be ~~more~~ more grateful if you could arrange a time with me to come to our place and inspect the furniture as soon as possible, ~~and~~ so that you can fix this issue for us. I am going to be at home during this weekend and also on Friday morning.

I hope you could find some way to accommodate my request and I look forward to hearing from you soon.

Kind regards,  
Nona Alavizadeh

**Commented [ET1]:** Capitalise names of cities. In general, all parts of the name of a location in an address are capitalized, e.g. 12B Hampton Road, Market Street, Perth

**Commented [ET2]:** Doesn't belong here since it is not related to the problems. It must be moved to the part where you explain what you want the landlord to do, where it could be used as justification for your requests.

**Commented [ET3]:** Use a pronoun instead of repeating the noun.

**Commented [ET4]:** Furniture is uncountable. You need a quantifier, i.e. piece.

**Commented [ET5]:** More than what? This comparison is meaningless unless you have mentioned before that you are grateful for something else.

**Commented [ET6]:** Overusing "and" is bad for coherence and cohesion. Replace it with a more suitable linker whenever possible.